
Notice

Notice is hereby given that the 25th (Twenty Fifth) Annual General Meeting of the Shareholders of **Autovikas Sales & Service Pvt. Ltd.** ("the Company") will be held on Saturday, 16th September, 2023 at 10.30 A.M. at registered office of the Company situated at Plot No. 57, Rama Road, New Delhi – 110015, to transact the following businesses:

Ordinary business:

1. To receive, consider and adopt the audited financial statements of the Company for the financial year ended 31st March, 2023 together with the report of the Board of Directors and Auditors thereon.

For and on behalf of the Board of
Autovikas Sales & Service Pvt. Ltd.

Date: 08th September, 2023
Place: New Delhi

Kuldeep Singh
Executive Director
DIN: 05239521

NOTES:

1. A MEMBER ENTITLED TO ATTEND AND VOTE AT THE AFORESAID ANNUAL GENERAL MEETING, IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE ON A POLL INSTEAD OF HIMSELF / HERSELF. THE PROXY NEED NOT BE A MEMBER OF THE COMPANY.
2. THE INSTRUMENT APPOINTING THE PROXY, DULY STAMPED, SHOULD BE DEPOSITED AT THE REGISTERED OFFICE OF THE COMPANY NOT LESS THAN 48 HOURS BEFORE THE COMMENCEMENT OF THE MEETING.
3. Body Corporate Members intending to send their authorised representative(s) to attend the Annual General Meeting are requested to send a duly certified copy of their Board Resolution authorizing their representative(s) to attend and vote at the Annual General Meeting.
4. The Register of Directors and Key Managerial Personnel and their Shareholding, maintained under section 170 of the Companies Act, 2013 and the Register of Contracts or Arrangements in which Directors are interested, maintained under section 189 of the Companies Act, 2013, will be available for inspection by the shareholders at the Annual General Meeting.

Notice Contd.

5. All the relevant documents in relation to the aforesaid resolutions shall be placed at the ensuing Annual General Meeting and shall also be available for inspection to the desirous shareholders of the Company during all working days between 10:00 A.M. and 2:00 P.M at the registered office of the Company upto the date of this General Meeting.
6. The Members are requested to register/update their e-mail address with the Company to enable the Company to send future communications in electronic mode.
7. The Members/proxies/authorised representatives are requested to bring the attendance slips duly filled in for attending the Meeting. Route-map to the venue of the meeting is enclosed to the Notice.
8. This meeting has been called at a shorter notice due to some exigencies which is subject to consent of requisite shareholders of the Company as required under the provisions of Companies Act, 2013.

**For and on behalf of the Board of
Autovikas Sales & Service Pvt. Ltd.**

**Date: 08th September, 2022
Place: New Delhi**

**Kuldeep Singh
Executive Director
DIN: 05239521**

Form No. MGT-11

Proxy form

[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

Name of the Company: Autovikas Sales & Service Pvt. Ltd.
Registered Office: Plot No.57, Rama Road, New Delhi- 110015
CIN: U34300DL1998PTC093446

Name of the member(s):	
E-mail Id:	
Folio No/ Client Id:	
DP ID:	

I/We, being the member(s) of shares of the above named company, hereby appoint

1. Name:

Address:

E-mail Id:

Signature:, or failing him

2. Name:

Address:

E-mail Id:

Signature:, or failing him

3. Name:

Address:

E-mail Id:

Signature:

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the 25th Annual General Meeting of the Company, to be held on Saturday, 16th September, 2023 at 10.30 A.M. at Plot No. 57, Rama Road, New Delhi-110015 and at any adjournment thereof in respect of such resolutions as are indicated below:

Resolution No.1

Ordinary resolution to receive, consider and adopt the audited financial statements for the financial year ended 31st March, 2023 together with the report of the Auditors and Board of Directors thereon.

Signed this..... day of 2023

Signature of shareholder

Affix
Revenue
Stamp

Signature of Proxy holder(s)

Note: This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.

Autovikas Sales & Service Pvt. Ltd.
Plot No.57, Rama Road, New Delhi- 110015
CIN: U34300DL1998PTC093446

ATTENDANCE SLIP

I hereby record my presence at the 25th Annual General Meeting being held at Plot No.57, Rama Road, New Delhi- 110015 on Saturday, 16th September, 2023 at 10.30 A.M.

Name of the Shareholder _____

Regd. Folio No. _____

Signature of the attending Member / Proxy _____

Shareholder /proxy holder wishing to attend the meeting must bring the attendance slip to the meeting and handover at the entrance duly signed.