

Notice

Notice is hereby given that the 27th (Twenty Seventh) Annual General Meeting of the Shareholders of **Autovikas Sales & Service Pvt. Ltd.** ("the Company") will be held on Tuesday, 30th September, 2025 at 01.30 P.M. at registered office of the Company situated at Plot No. 57, Rama Road, New Delhi – 110015, to transact the following businesses:

Ordinary business:

1. To receive, consider and adopt the audited financial statements of the Company for the financial year ended 31st March, 2025 together with the report of the Board of Directors and Auditors thereon.
2. To consider and, if thought fit, to pass, with or without modification(s), the following resolution as an Ordinary Resolution:

Appointment of Mr. Amit Gupta as Director

"RESOLVED THAT pursuant to the provisions of section 149, 152 and other applicable provisions, if any, of the Companies Act, 2013, Mr. Amit Gupta, who was appointed as Additional Director of the Company by the Board of Directors with effect from 3rd July, 2025 under section 161 of the Companies Act, 2013 to hold office until the ensuing Annual General Meeting, be and is hereby appointed as Director of the Company.

RESOLVED FURTHER THAT Directors of the Company be and are hereby severally authorized to do all such acts, deeds and things as may be required for the purposes of giving effect to the above appointment."

For and on behalf of the Board of
Autovikas Sales & Service Pvt. Ltd.

Date: 06th September, 2025
Place: New Delhi

Abhimanyu Sharaff
Director
DIN: 00215487

Notice Contd.

NOTES:

1. A MEMBER ENTITLED TO ATTEND AND VOTE AT THE AFORESAID ANNUAL GENERAL MEETING, IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE ON A POLL INSTEAD OF HIMSELF / HERSELF. THE PROXY NEED NOT BE A MEMBER OF THE COMPANY.
2. THE INSTRUMENT APPOINTING THE PROXY, DULY STAMPED, SHOULD BE DEPOSITED AT THE REGISTERED OFFICE OF THE COMPANY NOT LESS THAN 48 HOURS BEFORE THE COMMENCEMENT OF THE MEETING.
3. Body Corporate Members intending to send their authorised representative(s) to attend the Annual General Meeting are requested to send a duly certified copy of their Board Resolution authorizing their representative(s) to attend and vote at the Annual General Meeting.
4. The Register of Directors and Key Managerial Personnel and their Shareholding, maintained under section 170 of the Companies Act, 2013 and the Register of Contracts or Arrangements in which Directors are interested, maintained under section 189 of the Companies Act, 2013, will be available for inspection by the shareholders at the Annual General Meeting.
5. All the relevant documents in relation to the aforesaid resolutions shall be placed at the ensuing Annual General Meeting and shall also be available for inspection to the desirous shareholders of the Company during all working days between 10:00 A.M. and 2:00 P.M at the registered office of the Company upto the date of this General Meeting.
6. The Members are requested to register/update their e-mail address with the Company to enable the Company to send future communications in electronic mode.
7. The Members/proxies/authorised representatives are requested to bring the attendance slips duly filled in for attending the Meeting. Route-map to the venue of the meeting is enclosed to the Notice.

Notice Contd.

EXPLANATORY STATEMENT UNDER SECTION 102 OF THE COMPANIES ACT, 2013**ITEM NO. 2**

In accordance with the provisions of section 161 of the Companies Act, 2013, Mr. Amit Gupta was appointed as Additional Director of the Company by the Board with effect from 03th July, 2025 to hold office until the date of this Annual General Meeting. It is now proposed to appoint him as Director of the Company.

Mr. Amit Gupta (having DIN: 11181696) has furnished his DIN along with the declaration that he is not disqualified from being appointed as a Director in terms of section 164 of the Act. He has also given his consent to act as Director in the Company.

Information required pursuant to Secretarial Standard – 2 on General Meetings issued under Section 118 of the Companies Act, 2013 with respect to appointment of Mr. Amit Gupta given as under:

Name & Age	Mr. Amit Gupta (aged 53 years)
Qualification	Chartered Accountant
Experience	Mr. Amit Gupta has a work experience of over 30 years in the field of Finance, Taxation, Accounts etc. at various levels of organisation
Terms & condition of appointment	Non-Executive Director
Details of proposed remuneration	Nil
Past remuneration from the Company	Nil
Date of first appointment on Board	03rd July, 2025
Shareholding in the Company	Nil
Relationship with other Directors/KMP	-
Number of Board meeting attended during the current year	1
Directorship in other companies	1 (M/s Pacific Alloys Private Limited)
Membership/Chairmanship of Committees of other Boards	None

Notice Contd.

None of the Directors, Key Managerial Personnel of the Company except Mr. Amit Gupta may be deemed concerned or interested in passing of the above resolution.

The Board recommends your consent by way of ordinary resolution for the aforesaid appointment as Director of the Company.

**For and on behalf of the Board of
Autovikas Sales & Service Pvt. Ltd.**

**Date: 06th September, 2025
Place: New Delhi**



**Abhimanyu Snaran
Director
DIN: 00215487**

Form No. MGT-11

Proxy form

[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

Name of the Company: Autovikas Sales & Service Pvt. Ltd.
Registered Office: Plot No.57, Rama Road, New Delhi- 110015
CIN: U34300DL1998PTC093446

Name of the member(s):	
E-mail Id:	
Folio No/ Client Id:	
DP ID:	

I/We, being the member(s) of shares of the above named company, hereby appoint

1. Name:

Address:

E-mail Id:

Signature:, or failing him

2. Name:

Address:

E-mail Id:

Signature:, or failing him

3. Name:

Address:

E-mail Id:

Signature:

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the 27th Annual General Meeting of the Company, to be held on Tuesday, 30th September, 2025 at 01.30 P.M. at Plot No. 57, Rama Road, New Delhi-110015 and at any adjournment thereof in respect of such resolutions as are indicated below:

Resolution No.1

Ordinary resolution to receive, consider and adopt the audited financial statements for the financial year ended 31st March, 2025 together with the report of the Auditors and Board of Directors thereon.

Resolution No. 2:

Ordinary resolution to appoint Mr. Amit Gupta as director of the Company.

Signed this..... day of 2025

Signature of shareholder

Affix
Revenue
Stamp

Signature of Proxy holder(s)

Note: This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.

**Autovikas Sales & Service Pvt. Ltd.
Plot No.57, Rama Road, New Delhi- 110015
CIN: U34300DL1998PTC093446**

ATTENDANCE SLIP

I hereby record my presence at the 27th Annual General Meeting being held at Plot No.57, Rama Road, New Delhi- 110015 on Tuesday, 30th September, 2025 at 01.30 P.M.

Name of the Shareholder _____

Regd. Folio No. _____

Signature of the attending Member / Proxy _____

Shareholder /proxy holder wishing to attend the meeting must bring the attendance slip to the meeting and handover at the entrance duly signed.

Route map to the venue of the AGM from Kirti Nagar Metro Station

